



**Marketing
Group**

P.O. Box 3467
Lisle, IL 60532-8467
800 369-6651
FAX 888 369-6651

TAX FOLDER / REPORT COVER ENGRAVING OR FLAT FOIL STAMP ORDER FORM

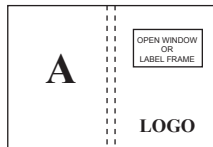
DATE: _____

SHIP Firm name _____ Address _____

TO: attn: _____

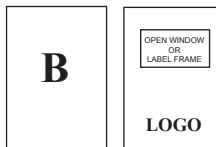
One Piece Report Cover

For totally hidden plastic or wire spiral comb systems. Two sizes available: Regular (1-40 pages) and Thick (41-80 pages).



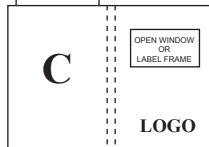
Two Piece Report/Tax Cover

Includes a separate front and back cover to accommodate any size report. For those using the one-piece cover, this option would be recommended for reports over 80 pages.



One Piece Tax Folder

Return is stapled or two-prong fastened to the top flap on the cover and then rolled over to conceal the binding. Optional index divider tabs available.



Paper color _____

Engraving/Flat Foil color #1 _____

Engraving/Flat Foil color #2 _____

Window or Label

☐ open window

☐ label frame

Window/Label Size

☐ small (2 x 3 1/2)

☐ large (2 3/4 x 4 1/4)

REGULAR (1-40 pages)	A	+	B	+	C	=	_____
			2 Piece Report Cover				
THICK (41-80 pages)	A	+	B	+	C	=	_____
			2 Piece ACCO Tax				

"Combined" Total Order

Regular + Thick = "Combined"

TO COMPUTE FINAL PRICING:

First-time firm name engraving die charge	Color #1 Engraving/Flat Foil Stamp Die	\$100	x	1	=	_____
	Color #2 Engraving/Flat Foil Stamp Die	\$100	x	1	=	_____

First 500 pieces of "combined" total order

Blind emboss window/label frame	First color engraving/flat foil stamp	\$1.59	x	500 (qty)	=	_____
	Second color engraving/flat foil stamp	\$.29	x	500 (qty)	=	_____

Additional pieces over 500 of "combined" total order

Engraved firm name and blind embossed window frame	First color engraving (over 500)	\$1.40	x	_____ (qty)	=	_____
	Second color engraving (over 500)	\$.19	x	_____ (qty)	=	_____

Options

1. Taped tax folder pocket (for left side of tax folder)	\$.35	x	_____	=	_____
2. Index divider tabs (for tax return indexing)	\$.17	x	_____	=	_____

Taped connector pieces

3. Hide-A-Bind (1-piece) for use with plastic or wire combs	\$.20	x	_____	=	_____
4. Removable Hide-A-Bind (2-piece set) for use with plastic or wire combs	\$.32	x	_____	=	_____
5. Three-Flex (2-piece set)	\$.32	x	_____	=	_____
6. Removable Three-Flex (2-piece set)	\$.32	x	_____	=	_____
7. Removable Tax (2-piece set)	\$.30	x	_____	=	_____

8. Laser label ☐ White ☐ Ivory ☐ 5-up sheet ☐ 10-up sheet	\$.15	x	_____	=	_____
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Quantity: (Income Tax Returns _____) (Financial Statements _____) (Proposal _____)

Blank Labels	\$.11	x	_____	=	_____
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Premium Paper Charge	Green #10 or Black #9	\$.06	x	_____	=	_____
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Steel Blue #8	\$.10	x	_____	=	_____
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OVERS/UNDERS: Actual quantities shipped may vary by up to 10% of the order (over or under). Final billing is based on actual quantities shipped.

LEADTIME: First order - Six weeks from receipt of name/logo artwork and deposit.

SHIPPING: Ground UPS unless otherwise specified

TOTAL _____

50% Deposit (_____)

Balance due _____ *

*plus or minus over/unders plus shipping

Questions? Phone CPA Marketing Group 800 369-6651 • FAX 888 369-6651
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